

District Committees with sample resolution.

Most Common Committees

- 1. Policy
- 2. Finance- below is an example of a resolution to start a board committee.
This can be done any time during the year.

Be it resolved that the [DISTRICT NAME] Board of Education hereby establishes a Budget and Finance Committee with authority to review, investigate, advise, and recommend to the board on all matters related to school district financial forecasting and financial reporting. The committee shall operate according to Board bylaws section 0155. The committee shall operate in consultation with the Superintendent and Treasurer, or their designees and the Board's attorney as required for the performance of its duties. The board appoints _____ as chairman and _____ as member of the Budget and Finance Committee until the board appoints successors or the board's next organizational meeting.

- 3. Curriculum
- 4. Compensation
- 5. Athletic
- 6. Safety

Others depending on issues facing the district

Board lead committees, Chaired by an appointed board member, Agenda set by the chairman, Subject to the open meetings law (notice and minutes required).

Board sets the agenda in consultation with administration
Committee recommendations approved by a vote of participating board members
Administration supports the committee, Committee chairman reports to the board
Committees make recommendations to the board not decisions on behalf of the board

Administration lead committees

Chaired by a district administrator

Agenda set by the administrator assigned

Likely subject to the open meetings law (consult the Board's attorney)

Board members are members of the committee

Committee provides feedback to administration

Board approves membership (see policies)

Advice from an administrator led committee may be incorporated into recommendations that come to the board for approval

NOTE: a committee comprised of only board members and/or the board's employees (may be subject to the open meetings laws).